**WORK ORDER REQUEST**

Date/Time Requested: {{ wo.datetime\_started }}

Type of Equipment: {{ wo.get\_type\_display }}

Description of Request:

{{ wo.description }}

Requested by:

{{ wo.requested\_by }}

End-user/office

*(To be filled out by the TSG Staff)*

Action Taken:

{{ wo.actions\_taken }}

Remarks:

{{ wo.remarks }}

Date/Time Completed: {{ wo.datetime\_completed }}

Accomplished by:

{{ wo.accomplished\_by }}

Computer Technician

Conformed:

{{ wo.conformed }}

End-user/office